



People and Places Committee
Tuesday 30th July 2024
Southern Gate

AGENDA

Item	Time	Description	Report
1	5.45	Welcome, Introductions and Apologies	Chair
2	5.45	Confirmation of Quorum	Chair
3	5.45	Declarations of Interest / Confidential Matters	Chair
4	5.45	Minutes of Previous Meeting (14 May 2024), Matters Arising and Recommendation	Chair
5	5.50	Matters referred from other parts of the governance structure: Parent Board (11 June 2024)	Chair
Items for Discussion and Decision			
6	5.55	Committee Effectiveness	Assistant Director of Corporate Services
7	6.10	Performance Report – Quarter 1 2024/25 Spotlight: Damp and Mould	Executive Director – Landlord and Community Services

Item	Time	Description	Report
8	6.50	Complaints Update	Assistant Director of Corporate Services
9	7.10	Inspired By Our Communities	Executive Director – Landlord and Community Services
10	7.20	Customer Care Annual Report	Executive Director – Landlord and Community Services
Items for Information and Approval			
11	7.45	Annual Lettings Report	Executive Director – Landlord and Community Services
12	8.00	Matters to be referred to other parts of the governance structure	Assistant Director of Corporate Services
Other Matters			
13	8.05	Any Other Business	Chair
14	8.10	Feedback on Meeting	Chair
15	8.15	Meeting Close	Chair
16		Date of Next Meeting: 5 th November 2024	Chair

Updated July 2024		
Current members	Attendance prev. 12 months	
	Percentage	Number
Shefali Kapoor (Chair)	100%	4/4
Jim Hutton	75%	3/4
Dave Rawson	75%	3/4
Karlet Manning	75%	3/4
David Hampton	100%	4/4
Azra Ali	75%	3/4
Pamella Mkama	50%	1/2
Abul Kalam Musthafa	100%	1/1
Total	81%	