



Audit and Risk Committee Meeting
Tuesday 23 July 2024
At Southern Gate

5.15-5.45pm- Pre-meet between Members and Auditors

Item	Time	DESCRIPTION	Report
1	5.45	Welcome, Introductions and Apologies	Chair
2	5.45	Confirmation of Quorum	Chair
3	5.45	Declarations of Interest / Confidential Matters	Chair
4	5:50	Minutes of Previous Meeting (30 April 2024) and Matters Arising	Chair
5	5.55	Matters referred from other parts of the governance structure (i) People & Places (14 May 2024) (ii) Parent Board (11 June 2024) (iii) Southway Plus (19 June 2024)	Chair
ITEMS FOR DISCUSSION, DECISION AND APPROVAL			
6	6.00	Committee Effectiveness	Asst Director Corporate Services
7	6.10	Annual Executive Report on Internal Controls Assurance	Asst Director Corporate Services
8	6.25	External Audit Findings Report	Crowe LLP
9	6.35	Draft Final Accounts 2023/24 and Accounting Policies • Value for Money Report	Executive Director: Finance and Business Development

Item	Time	DESCRIPTION	Report
10	6.50	Significant Risk Report Deep Dive- Damp and Mould	Asst Director Corporate Services
11	7.20	Insurance Update Confidential: contains commercially sensitive information	Executive Director: Finance and Business Development
12	7.25	Internal Audit Progress Report	TIAA
13	7.30	Progress Report on Audit Recommendations	Asst Director Corporate Services
14	7.35	Annual Review of External Auditors	Executive Director: Finance and Business Development
15	7.40	Property Compliance Report	Executive Director: Landlord and Community Services
16	7.50	Procurement Report Procurement and tender register Confidential: contains commercially sensitive information	Asst Director Corporate Services
17	8.00	Registers of Interests and Gifts & Hospitality Confidential: contains personally identifiable information	Asst Director Corporate Services
ITEMS FOR APPROVAL, INFORMATION AND ASSURANCE			
18	8.05	Debt Write Offs	Executive Director: Landlord and Community Services
19	8.10	Corporate Compliance Report Confidential: contains commercially sensitive information	Asst Director Corporate Services
OTHER MATTERS			

Item	Time	DESCRIPTION	Report
20	8.15	Matters to be referred to other parts of the Governance Structure	Asst Director Corporate Services
21	8.20	Any Other Business	Chair
22	8.25	Feedback on the Meeting	Chair
23	8.30	Meeting Close	Chair
24		Date of Next Meeting: 15 th October 2024 on Microsoft Teams	Chair