



People and Places Committee
Tuesday 20th May 2025
Southern Gate

AGENDA

Item	Time	Description	Report
1	5.45	Welcome, Introductions and Apologies	Chair
2	5.45	Confirmation of Quorum	Chair
3	5.45	Declarations of Interest / Confidential Matters	Chair
4	5.45	Minutes of Previous Meeting (11 February 2025), Matters Arising and Recommendation	Chair
5	5.50	Matters referred from other parts of the governance structure: (i) Parent Board (25 th March 2025) (ii) Audit & Risk Committee (30 th April 2025)	Chair
Items for Discussion and Decision			
6	5.55	Performance Report Year End 24/25 • Fire Risk Assessments Presentation • Property Compliance Report	Executive Director of Corporate Services
7	6.35	Customer Voice and Experience Report • Customer Voice Update • Self-Assessment against Ombudsman Code of Practice	Executive Director- Homes and Communities

Item	Time	Description	Report
8	7.05	Consumer Standards Update Report	Assistant Director of Corporate Services
ITEMS FOR APPROVAL AND INFORMATION 7.15-7.40			
9		Safeguarding Annual Report (Information)	Executive Director- Landlord and Community Services
10		Tenancy Management Annual Report (Information)	Head of Housing Management and Support
11		Annual Age Friendly Report (Information)	Head of Housing Management and Support
12		Environmental Maintenance Policy (Information)	Executive Director- Homes and Communities
OTHER MATTERS			
13	7.40	Matters to be referred to other parts of the governance structure	Assistant Director of Corporate Services
14	7.40	Any Other Business	Chair
15	7.40	Feedback on Meeting	Chair
16	7.45	Meeting Close	Chair
		Date of Next Meeting: 29 th July 2025	Chair

Updated May 2025		
Current members	Attendance prev. 12 months	
	Percentage	Number
Shefali Kapoor (Chair)	100%	4/4
Dave Rawson	100%	4/4
Karlet Manning	75%	3/4
David Hampton	100%	4/4
Azra Ali	75%	3/4
Pamella Mkama	75%	3/4
Abul Kalam Musthafa	100%	3/3
Claire Brown	75%	3/4
Total	88%	