



Audit and Risk Committee Meeting
5.45pm, Tuesday 28 January 2025
AGENDA

5.pm	Pre-Meeting for Members and Auditors
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Item	Time	DESCRIPTION	Report
1	5.45	Welcome, Introductions and Apologies	Chair
2	5.45	Confirmation of Quorum	Chair
3	5.45	Declarations of Interest / Confidential Matters	Chair
4	5.45	Minutes of Previous Meetings (15 October 2024) and Matters Arising	Chair
5	5.50	Matters referred from other parts of the governance structure: i) People & Places Committee (12 November 2024) ii) Southway Plus (19 November 2024) iii) Parent Board (3 December 2024)	Assistant Director of Corporate Services
ITEMS FOR DISCUSSION, DECISION AND APPROVAL			
6	5.55	Significant Risk Report	Chief Executive
7	6.30	Internal Audit Plan 2025/26	TIAA
8	6.40	Internal Audit Reports a) CDM Audit b) Void Management c) Asbestos d) Service Charge Follow Up (Elec OT) e) Progress Update	TIAA

Item	Time	DESCRIPTION	Report
9	6.50	Data Protection and Information Security Update	Assistant Director Corporate Services/ICT
ITEMS FOR APPROVAL AND INFORMATION-7.00-7.20			
10		Progress Report on Audit Recommendations (Approval)	Assistant Director of Corporate Services
11		Whistleblowing Policy (Approval)	Assistant Director of Corporate Services
12		Insurance Update (Information)	Executive Director Finance and Business Development
13		Procurement Update and Exceptions (Information)	Assistant Director of Corporate Services
14		Corporate Compliance Report (Information)	Assistant Director of Corporate Services
OTHER MATTERS			
15	7.20	Matters to be referred to other parts of the governance structure	Assistant Director of Corporate Services
16	7.25	Any Other Business	Chair
17	7.30	Feedback on Meeting	Chair
18	7.35	Meeting Close	Chair
19		Date of Next Meetings: 4 March-Stress Testing Workshop in person 29 April 2025- Committee meeting on Microsoft Teams	Chair

Audit and Risk Committee Member Attendance		
Updated January 2025		
	Attendance prev 12 months	
	Percentage	Number
Faisal Butt	100%	4/4
Mark Arrandale	100%	4/4
Gavin White	75%	3/4
Derek Humphreys	100%	4/4
Graham Smith	100%	3/3
Hannah Daly	67%	2/3
Total (Target: 90%)	90%	