

THE BEAUTIFUL SOUTH FUND



CARING FOR NEIGHBOURS AND COMMUNITIES

APPLICATION FORM



CUSTOMER
VOICE!!!

The Beautiful South Fund Application Form

Southway's Beautiful South Fund offers grants of up to £1,500 to grassroots community groups and organisations to make a difference in south Manchester.

The theme of the fund is 'neighbourliness' so we're looking for projects that will improve neighbourhoods, help people to connect and create a community spirit.

Your project should aim to improve/increase one or more of the following:

- Physical and mental well-being
- Friendly or social contact
- Opportunities for getting involved in your community
- Ease the impact of increases in the cost of living

Your project must benefit Southway communities – at least 50% of the beneficiaries of all grants must be Southway tenants.

Your details

Project Name:

Give your project a catchy name!

Organisation/Group Name:
(if applicable)

Main contact name:

Address:

.....

Email address:

Telephone number:

Website / Twitter / Facebook:

We have included word counts on this form as a guide, so you know how much you can write in each section, but you don't have to use the full word limit if you can explain your project in fewer words. If you need any help to complete this form, please contact Diane Roege at d.roege@southwayhousing.co.uk.

Your Project

It is important for us to understand how this funding will make a difference, please tell us what you want to do and why (maximum 400 words)

Things to think about:

- What specific activities will your project involve?
- Why do you want to do this? What do you hope to achieve?
- Are you continuing / expanding an existing project or is it a new idea?
- How will you promote the activities / event(s)?
- If you have had funding from us before, please tell us what other steps you have taken to try to fund your project before reapplying to the Beautiful South Fund.

Timescale

When do you plan to deliver your project and how long it will last? (maximum 250 words)

Things to think about:

- Are you planning a one-off event or event or a series of activities / events?
- How long will your project last?
- How long will each activity / event last? What time will it start and finish?
- Is the project ready to start straight away if you are awarded a grant?

When do you expect / hope your project will start?

When do you expect / hope your project will end?

People

Who will be involved in your project? (maximum 150 words)

Things to think about:

- Who do you expect to take part in your project e.g., your neighbours / local residents, children, older people? How many people in total?
- How many people will be involved in running the project?
- How will you make sure that everyone who wants to can join in your activities / event e.g., by using accessible buildings / spaces?

Please remember that 50% of the people who benefit from your project must be Southway tenants.

Location

Where will your activities/events take place? Be clear about the Southway areas you will work in. (maximum 100 words)

Things to think about:

- Will your project take place on particular streets or green spaces?
- Will you use any community venues / facilities? If so, which venues are you planning to use and have you contacted them about their availability and costs?

Budget

How much money do you need and what will you spend it on?

How much are you asking for?

We need to see a breakdown of your project costs; this could include room hire, equipment, materials, refreshments, transport and advertising/publicity. If you have quotes for more expensive items, please send them with the application.

Item	Cost per item/ per hour/ etc	Total
		£
		£
		£
		£
		£
		£
		£
		£
		£
<i>Total Project Cost (inc.VAT)</i>		£

If your total project costs are more than £1,500 or you would like to continue the project after this funding ends, please tell us how you plan to raise the money for the additional costs (maximum 150 words)

Things to think about:

- Are you applying for any other funding?
- Will you charge for the activity or event?
- Could the project generate income or fundraise in another way?

Declarations

By signing this form, I confirm that:

- The information given in this form is correct and true to the best of my knowledge.
- I understand that Southway have access to the personal data included in this form and agree to it being used to manage this application and monitor any award made by the Panel
 - o Data will be used and stored in line with Southway's Privacy Notice; available at www.southwayhousing.co.uk
- I understand that payment of any monies in connection with the project is at the discretion of the Panel.
- If awarded a grant; the monies paid will only be used in connection with the project outlined in this application, as approved by the Panel, and I/we will return any unspent funds.
- I/we will provide details for an organisation/community group bank account for money awarded to be paid into.
- I/we will keep receipts for all project spending and provide records for Southway if requested.
- I/we will not directly benefit financially from this project.
- No commercial benefit will be derived from this funding.
- I/we will comply with any reasonable requests from the Panel and/or Southway for documentation on the project and will complete an end of project survey.

I AGREE TO THE STATEMENT ABOVE

Signature:

Name (please print): **Date:**

Please use this space to let us know anything else about your project, or if you have any suggestions for how to improve this process (we welcome these...!)

Next Steps

Please send your completed application form to **d.roege@southwayhousing.co.uk** and **m.ward@southwayhousing.co.uk**.

We will contact you within a week to confirm that we have received your application.

Your application will be assessed by the Beautiful South Fund tenant panel. The panel may ask for more information or to meet you to discuss your application; we will contact you about this as soon as we can.

The panel meet every two months to award funding. The application deadline and meeting dates are given in the Fund guidelines and are available on our website. We aim to contact all applicants within a week of the meeting date.

If you are awarded a grant, we will ask you to send us an invoice to request payment; we can send you a template for this if needed.

If you have any questions about applying for a grant, or have any queries about an application you have submitted, please contact Diane Roege or Maureen Ward on 0161 448 4200 or:

- **Diane Roege:** d.roege@southwayhousing.co.uk
- **Maureen Ward:** m.ward@southwayhousing.co.uk

Panel Comments (Office Use Only)



Beautiful South Fund

Equality and diversity survey

We want to make sure that the Beautiful South Fund reaches as broad a range of people and organisations as possible. We would appreciate your help to monitor this by filling out this equality and diversity survey. When you click on the box next to the right answer for you a tick will appear to show you have selected that option. If you need to use the boxes under 'other (please state below)' click on the box and you will be able to write your answer.

We will use this information to help us to improve the reach of the Fund, for example, by targeting publicity to reach under-represented groups. Your answers to this survey will remain completely anonymous and won't influence your application.

Thank you for your help.

Please indicate the option which best describes your age:

16-24		45-54	
25-34		55-64	
35-44		65+	
Prefer not to say			

Please indicate your gender:

Female		Other (please state below)	
Male			
Non-binary		Prefer not to say	

If female/male, is this the same gender you were assigned at birth?

Yes		No	
-----	--	----	--

Please indicate the option which best describes your sexual orientation:

Bisexual		Heterosexual	
Gay Female		Other	
Gay Male		Prefer not to say	

Do you consider yourself to have a disability?

Yes		Prefer not to say	
No			

If yes, please indicate the option(s) that best describe your disabilities (tick as many as apply):

Visual impairment		Mental Health	
Hearing impairment		Walking Aid	
Dementia		Wheelchair user	
Dyslexia		Other (please state below)	
Long-standing illness			
Learning difficulty / disability		Prefer not to say	

Please indicate the option which best describes your ethnic origin:

Arab		Mixed White & Asian	
Asian or Asian British Bangladeshi		Mixed White & Black African	
Asian or Asian British Indian		Mixed White & Black Caribbean	
Asian or Asian British Pakistani		Mixed Other	
Asian or Asian British Other		Somali	
Black or Black British African		White British	
Black or Black British Caribbean		White Irish	
Black or Black British Other		White Other	
Chinese or Other Ethnic Group Chinese		Other (please state below)	
Chinese or Other Ethnic Group Other			
Gypsy/Romany/Irish Traveller		Prefer not to say	
Middle Eastern			

Is English your first language?

Yes		Prefer not to say	
No			

Please indicate the option which best describes your religion or belief:

Buddhist		Sikh	
Christian		None	
Hindu		Other (please state below)	
Jewish			
Muslim		Prefer not to say	