Southway
Housing Trust

Audit and Risk Committee Meeting

Tuesday 25 April 2023

Via Microsoft Teams

5.15-5.45pm- Pre-meet between Members and Auditors

Item	Time	DESCRIPTION	Report
1	5.45	Welcome, Introductions and Apologies	Chair
2	5.45	Confirmation of Quorum	Chair
3	5.45	Declarations of Interest / Confidential Matters	Chair
4	5:50	Minutes of Previous Meeting (28 February 2023) and Matters Arising	Chair
5.	5.55	Matters referred from other parts of the governance structure (i) Parent Board (21 March 2023)	Chair
ITEMS FOR DISCUSSION AND DECISION			
6	6.00	Outcome of Stress Testing	Chief Financial Officer
7	6.30	Significant Risk Report • Deep Dive-Development • Assurance Framework	Chief Executive
8	7.15	External Audit Plan 2023	Chief Financial Officer/Crowe

Item	Time	DESCRIPTION	Report
9	7.25	Internal Audit Report • Revised Defects Management • Damp and Mould • Out of Hours • Follow-Up Audit • Annual Report	RSM
10	7.35	Progress Report on Audit Recommendations	Head of Corporate Services
11	7.45	Annual Health & Safety Report	Strategic Director: Property and Development
12	7.50	Property Compliance Report	Strategic Director: Property and Development
ITEMS FOR APPROVAL, INFORMATION AND ASSURANCE			
13	7.55	ICT Disaster Recovery Update	Head of ICT
14	8.00	Procurement Policy Exceptions	Head of Corporate Services
15	8.05	Corporate Compliance Report	Head of Corporate Services
OTHER MATTERS			
16	8.10	Matters to be referred to other parts of the Governance Structure	Head of Corporate Services
17	8.15	Any Other Business-Rent Increase Direct Debit	Chair
18	8.20	Feedback on the Meeting	Chair
19	8.25	Meeting Close	Chair
20		Date of Next Meeting: 25 July 2023	Chair

Audit and Risk Committee Member Attendance		
Updated April 2023		
	Attendance prev 12 months	
	Percentage	Number
Claire Brown	100%	2/2
Hazel Makinson	100%	4/4
Andy Ewart	75%	3/4
Nick Egdell	75%	3/4
Gavin White	100%	4/4
Total (Target: 90%)	90%	