



Audit and Risk Committee Meeting
Tuesday 30 April 2024
Via Microsoft Teams

5.15-5.45pm- Pre-meet between Members and Auditors

Item	Time	DESCRIPTION	Report
1	5.45	Welcome, Introductions and Apologies	Chair
2	5.45	Confirmation of Quorum	Chair
3	5.45	Declarations of Interest / Confidential Matters	Chair
4	5:50	Minutes of Previous Meeting (27 February 2024) and Matters Arising	Chair
5.	5.55	Matters referred from other parts of the governance structure (i) Southway Plus (13 February 2024) (ii) Parent Board (19 March 2024)	Chair
ITEMS FOR DISCUSSION, DECISION AND APPROVAL			
6	6.00	Outcome of Stress Testing	Executive Director: Finance and Business Development
7	6.30	Significant Risk Report • Deep Dive- Risk Management Framework	Chief Executive
8	7.05	External Audit Plan 2024	Executive Director: Finance and Business Development /Crowe

Item	Time	DESCRIPTION	Report
9	7.15	Internal Audit • Annual Report • Service Charges • ASB • Facilities Management • Follow Up • Progress Report	TIAA
10	7.25	Service Charge Update	Executive Director: Finance and Business Development
11	7.30	Progress Report on Audit Recommendations	Asst Director Corporate Services
12	7.35	Review of Internal Auditors	Asst Director Corporate Services
13	7.40	Annual Health & Safety (People) Report	Asst Director Corporate Services
14	7.50	Property Compliance Report	Executive Director: Landlord and Community Services
15	8.00	Business Continuity and Disaster Recovery • ICT Network Security Policy • Information Security Policy • Cyber Security Training Update	Asst Director Corporate Services
ITEMS FOR APPROVAL, INFORMATION AND ASSURANCE			
16	8.05	Procurement Update	Asst Director Corporate Services
17	8.10	Corporate Compliance Report	Asst Director Corporate Services
OTHER MATTERS			
18	8.15	Matters to be referred to other parts of the Governance Structure	Asst Director Corporate Services

Item	Time	DESCRIPTION	Report
19	8.20	Any Other Business	Chair
20	8.25	Feedback on the Meeting	Chair
21	8.30	Meeting Close	Chair
22		Date of Next Meeting: 23 July 2024	Chair

Audit and Risk Committee Member Attendance		
Updated April 2024		
	Attendance prev 12 months	
	Percentage	Number
Faisal Butt	100%	2/2
Mark Arrandale	100%	4/4
Gavin White	75%	3/4
Derek Humphreys	100%	2/2
Graham Smith	100%	1/1
Claire Brown	100%	4/4
Total (Target: 90%)	96%	