



Parent Board Meeting
5.45pm, Tuesday 5 December 2023
AGENDA

Item	Time	Description	Report
1	5.45	Welcome, Introductions and Apologies,	Chair
2	5.45	Confirmation of Quorum	Chair
3	5.45	Declarations of Interest / Confidential Matters	Chair
4	5.50	Minutes of Previous Meeting (19 September 2023) and Matters Arising	Chair
5	5.55	Matters referred from other parts of the Governance Structure (i) Audit and Risk Committee (17 October 2023) (ii) Southway Plus (14 November 2023) (iii) People and Places Committee (30 November 2023)	Committee Chairs
6	6.00	Confidential Chief Executive Recruitment and Executive Restructure	Chief Executive
7	6.15	Governance Report (i) Board and Committee Appointments (ii) Service Level Agreements	Head of Corporate Services
8	6.20	Chief Executive's Report	Chief Executive

Item	Time	Description	Report
		ITEMS FOR STRATEGIC DISCUSSION AND DECISION	
9	6.30	Financial Planning and Rent increase 2024/25 • Business Plan • Resource Plan • Budget	Chief Financial Officer
10	7.00	Performance Report	Chief Executive
11	7.10	Development Strategy and Delivery Report	Chief Executive
12	7.20	Equality Scheme Review 2023 to 2028 and Annual Report	Chief Executive
		ITEMS FOR INFORMATION AND APPROVAL	
13	7.35	Annual Health and Safety Report and Policy Review	Strategic Director – Property & Development
14	7.40	Audit Policy	Chief Executive
15	7.45	Local Lettings Policies • MCC • Brickfields • Rightsizing	Strategic Director- People and Places
16	7.55	Governance and Regulatory Issues	Chief Executive
		OTHER MATTERS	
17	8.05	Matters to be referred to other parts of the Governance Structure	Chair
18	8.10	Any Other Business	Chair

Item	Time	Description	Report
19	8.10	Feedback on the Meeting	Chair
20	8.15	Meeting Close	Chair
		Date of Next Meeting – including away day session 20 January 2024	

Parent Board Attendance (Past 12 Months) – Updated November 2023		
	Attendance	
Board Member	Number	Percentage
Claire Brown	5/5	100%
Shefali Kapoor	4/5	80%
Gavin White	5/5	100%
Steve Wilson	5/5	100%
Hazel Makinson	5/5	100%
David Hampton	5/5	100%
Dean Owens Cooper	3/4	75%
Laura Green	1/1	100%
Faisal Butt	1/1	100%
Total		95%