



Audit and Risk Committee Meeting
Wednesday 30 April 2025
on Microsoft Teams

5.15-5.45pm- Pre-meet between Members and Auditors

Item	Time	DESCRIPTION	Report
1	5.45	Welcome, Introductions and Apologies	Chair
2	5.45	Confirmation of Quorum	Chair
3	5.45	Declarations of Interest / Confidential Matters	Chair
4	5:50	Minutes of Previous Meeting (28 January 2025) and Matters Arising	Chair
5	5.55	Matters referred from other parts of the governance structure (i) People and Places Committee (11 February 2025) (ii) Southway Plus (25 February 2025) (iii) Parent Board (25 March 2025)	Chair
ITEMS FOR DISCUSSION, DECISION AND APPROVAL			
6	6.00	New Corporate Strategy and Governance Review	Asst Director of Corporate Services
7	6.10	Significant Risk Report • Deep Dive- Health and Safety	Executive Director of Corporate Services
8	6.35	Annual Health & Safety Report	Asst Director Corporate Services
9	6.45	External Audit Plan 2025	Executive Director: Finance and Business Development /Crowe

Item	Time	DESCRIPTION	Report
10	6.55	Internal Audit • Progress Report • Damp and Mould • Procurement • Follow Up • Property Compliance • Annual Report	TIAA
11	7.10	Progress Report on Audit Recommendations	Asst Director Corporate Services
12	7.20	Review of Internal Auditors Confidential	Asst Director Corporate Services
13	7.25	Insurance Update Confidential	Asst Director Corporate Services
ITEMS FOR APPROVAL, INFORMATION AND ASSURANCE- 7.30-7.45			
14		Procurement Report Confidential	Asst Director Corporate Services
15		Information Security Policy	Asst Director of Technology and Business Development
16		Corporate Compliance Report	Asst Director Corporate Services
OTHER MATTERS			
17	7.45	Matters to be referred to other parts of the Governance Structure	Asst Director Corporate Services
18	7.50	Any Other Business	Chair
19	7.50	Feedback on the Meeting	Chair
20	7.55	Meeting Close	Chair
21	7.55	Date of Next Meeting: 22 nd July 2025- Southern Gate	Chair

Audit and Risk Committee Member Attendance		
Updated April 2025		
	Attendance prev 12 months	
	Percentage	Number
Faisal Butt	100%	4/4
Mark Arrandale	75%	3/4
Gavin White	50%	2/4
Graham Smith	100%	4/4
Derek Humphreys	100%	4/4
Hannah Daly	50%	2/4
Total (Target: 90%)	79%	