Bank Standing Order Mandate

Please complete every part:

To the manager:

Date:			20

Name of your bank
Address of Bank (in full)

Please make the payments below and debit my/our account

Sort Code:

Name of account (where the money will come from):

Account Number:

Please pay:

Barclays Bank plc (51 Mosley Street, Manchester)
and credit Southway Housing Trust (Manchester) Ltd

Sort Code: 20 – 55 – 34

Account Number

6	0	7	1	3	1	0	4

My Tenancy Rent Reference (made up of four letters and six numbers eg ABCD1234/01

								/		

(Your tenancy housing reference is on the bottom right hand corner of your rent card, or on your tenancy agreement)

Amount

£

Amount (in words)

To find the weekly or monthly amount, please contact Southway Housing Trust on 0161 448 4200

Date of first payment:

Date			20

Frequency of payment – (please tick whichever applies):

	weekly		Every 2 weeks		Every 4 weeks		Calendar month

Payments are to continue until

Date			20

(Date of last payment) or until you receive further notice in writing

This instruction cancels any previous order in favour of the payee in relation to the Tenancy Rent Reference above.

Name including title: (Mr/Mrs/Miss/Ms)

Signature:

Your address (including post code):